

## CONFLICT OF INTEREST POLICY

McCaine Wine Education Approved Programme Provider has a Conflicts of Interest Policy in place as follows:

A Conflict of Interest exists where an individual has interests or loyalties that could adversely influence their judgement, objectivity or loyalty to WSET when conducting activities associated with WSET qualifications.

No member of staff will be allowed to sit a WSET exam which assessment conducted by McCaine Wine Education. Other Conflicts of Interest will be managed on a case-by-case basis.

Examples of Conflicts of Interest in the context of an awarding organisation include:

- The undertaking of any assessment of candidates by an individual who has a personal interest in the result of the assessment for any or all individuals concerned;
- The undertaking of any moderation of assessment of candidates by an individual who has a personal interest in the result of the assessment for any or all individuals concerned;
- The tutoring of candidates by an individual involved in the assessment process;
- The undertaking of a WSET qualification by any individual employed by WSET;
- The invigilation of a WSET assessment by any individual involved in the delivery of training leading to the assessment;
- The coaching of candidates by any individual involved in the assessment of candidate scripts or the authoring of exam questions;
- The investigation of a non-compliance incident by someone who is unable to act impartially.
- The Course Educator as the invigilator that is an employee or APP
- Where a Conflict of Interest is identified by WSET rather than the individual(s) concerned, the HQA will take steps to mitigate the effect of the Conflict of Interest and may apply sanctions to an APP in accordance with the Malpractice and Maladministration Policy.

Please visit WSET Quality Assurance Team [qa@wsetglobal.com](mailto:qa@wsetglobal.com) for any other enquiries.

Any identified systemic root causes of any complaint or appeal will be included in the continuous improvement processes of our business – please contact [wset@mcwe-edu.com](mailto:wset@mcwe-edu.com)